



# MLS of Greater Cincinnati, Inc.

(Subsidiary of the Cincinnati Area Board of REALTORS®)

14 Knollcrest Drive

Cincinnati, Ohio 45237 • (513) 761-8833 FAX: (513) 761-8860

## Office/Roster Addendum for Secondary MLS Participation in the Cincinnati MLS

The Reciprocal MLS Agreement between the Cincinnati Area Board of REALTORS® and the Dayton Area Board of REALTORS®, states that each Designated REALTOR®, Principal Broker/Owner making application to join one of the two MLS systems as a Secondary MLS Participant must provide the Secondary MLS the following:

- 1) The Company or office information for the Company or office(s) which elects to subscribe to the Secondary MLS;
- 2) A complete roster of all agents and/or licensed, certified appraisers in or affiliated with that Company or office; and
- 3) Check "Yes or No" for each individual listed, stating if they elect to subscribe to the Secondary MLS or not.

This form requires the NRDS (National REALTORS® Database System) number for Offices and Agents. If you need assistance, please call your Primary MLS.

Instructions: Please fill out this form completely and fax to the Cincinnati MLS (513) 761-8860. Be sure to indicate whether the individuals in the Company or office want to subscribe to the Cincinnati MLS or not.

**Company Name:** \_\_\_\_\_

**Company / Home Office Address:**

Street: \_\_\_\_\_ Office NRDS #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Website: \_\_\_\_\_

**Designated REALTOR® / Principal Broker/Owner Name:** \_\_\_\_\_

Ohio License #: \_\_\_\_\_ NRDS #: \_\_\_\_\_

Home Address: Street: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_

The Designated REALTOR®, Principal Broker/Owner is an MLS Participant in another MLS: Yes: \_\_\_\_ No: \_\_\_\_

If Yes, please list: \_\_\_\_\_

The Designated REALTOR®, Principal Broker/Owner or Licensed Office Manager is responsible for the Cincinnati MLS Office Dues, billed semi-annually for each subscribing office and the Cincinnati MLS Licensee Dues, billed semi-annually for each individual subscriber. Dues paying licenses that have access to both MLSs shall receive a \$72 annual discount on their dues.

The undersigned Designated REALTOR®, Principal Broker/Owner hereby agrees to abide by all the Rules and Regulations of the Multiple Listing Service of Greater Cincinnati, and the Rules and Regulations of the Dayton/Cincinnati MLS Reciprocal Agreement.

\_\_\_\_\_  
Designated REALTOR®, Principal Broker/Owner

\_\_\_\_\_  
Signature Date

**Branch Office Address wishing to join the Cincinnati MLS as a secondary MLS:**

Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_  
Office NRDS #: \_\_\_\_\_ Office Broker/Licensed Manager: \_\_\_\_\_

**Office Roster**

**List ALL real estate licensees or licensed/certified appraisers in this office.**

**Agent Name:** \_\_\_\_\_ **Cincinnati MLS: Yes: \_\_\_ No: \_\_\_.**  
Agent NRDS #: \_\_\_\_\_ Ohio License #: \_\_\_\_\_  
Home Address: Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

**Agent Name:** \_\_\_\_\_ **Cincinnati MLS: Yes: \_\_\_ No: \_\_\_.**  
Agent NRDS #: \_\_\_\_\_ Ohio License #: \_\_\_\_\_  
Home Address: Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

**Agent Name:** \_\_\_\_\_ **Cincinnati MLS: Yes: \_\_\_ No: \_\_\_.**  
Agent NRDS #: \_\_\_\_\_ Ohio License #: \_\_\_\_\_  
Home Address: Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

**Agent Name:** \_\_\_\_\_ **Cincinnati MLS: Yes: \_\_\_ No: \_\_\_.**  
Agent NRDS #: \_\_\_\_\_ Ohio License #: \_\_\_\_\_  
Home Address: Street: \_\_\_\_\_  
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Home Address: Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

**(For additional names, please copy this page and attach)**